



## Level 1

### Books / Resources to be used:

	Name of Book	Subject
1	Easy Steps to the Quran – Book 2	Language
2	Our Religion is Islam	Misc. Colouring
3	My Prophet's Prayers	-

### 1. Easy Steps to the Quran:

After acquainting pupils to the Madrasah environment once again and recapping basic things such as saying Salaam, Jazak... etc, complete revision of the Reception Class syllabus will be carried out. This includes the Alphabet (capital and non-capital letters) and the six concepts; Fathah, Dhammah and Kasrah, Fathatayn, Dhammatayn and Kasratayn. Please refer to the LTP to help you complete this.

**Thereafter**, the class will begin the new concepts of Level 1 (starting with Alif Maddah). Refer to the LTP.

### Important Notes:

- Teachers must ensure there is no “parrot fashion” learning.
- The Sabaq must be clearly noted in the homework diary. The homework diary is a very important method of communication.
- Teachers must send out a regular update letter to parents (ask for a sample). This helps parents, and also helps the teacher.
- It is extremely important to carry out revision of the **actual “Easy Steps to the Quran” formally**. A revision timetable is crucial for this. Please ask for a sample to be emailed to you. This is to ensure that the required level of fluency is achieved.
- If the teacher deems it necessary, further sheets can be made and given out, but this must be typed up. No hand-written sheets must be given. The aim is to provide plenty of examples relating to a particular concept to help the pupils fully understand and be confident with the concept.
- The general knowledge topics and Duas will run parallel with the core teaching of the concepts. They can be used to “break up the learning”.
- **If you are a new teacher, please consult the headteacher before starting a new concept such as Sukoon etc.**

## Learning Objectives for Level 1:

- Recognition & correct pronunciation of all the letters.
- Correct pronunciation of Full Mouth Letters.
- Correct pronunciation of Throat Letters.
- Correct pronunciation of Ta'awwudh and Tasmiyah.
- Recognition and correct pronunciation of Level 1 concepts – Maddah, Sukoon, Tashdeed etc.
- Understanding and correct implementation of:
  - 1) Ghunnah on Noon Mushaddad, Meem Mushaddad and small Meem.
  - 2) Madd
  - 3) All the Waqf rules.

(See below for more guidance on this).

## Areas of Focus:

### 1. Incorrect Qalqalah / Sakin-Mutaharrik:

There must be a special focus on ensuring pupils do not do this. *This is a common error* made by pupils in Level 1, especially at the Quran verses stage.

Some examples:

Correct Recitation	Incorrect Recitation	Notes
الْحَمْدُ	الْحَمْدُ	Either a Fathah is added to ل (vowelising) or it is read with a Qalqalah. Both are incorrect.
مِنْ خَوْفٍ ❁	مِنْ خَوْفٍ ❁	Either a Fathah is added to ن (vowelising) or it is read with a Qalqalah. Both are incorrect.
يَعْلَمُ	يَعْلَمُ	Either a Fathah is added to ع (vowelising) or it is read with a Qalqalah. Both are incorrect.
كُفُّوا أَعْدَاءَكُمْ ❁	كُفُّونَ أَعْدَاءَكُمْ ❁	There should be no <i>vowelising</i> on the Tanwīn of و .

### Practical Tip:

If a pupil struggles to grasp this, one strategy is to make the pupil “pause” or do “Saktah” on the Sakin letter. This is a highly successful strategy. *Please ask if unsure.*

## 2. Duration and Lengthening of Ghunnah:

Pupils must lengthen Ghunnah to the duration of *opening one closed finger slowly*. Pupils are expected to lengthen Ghunnah **consistently**. *This will require a lot of practice and monitoring by the teacher.*

## 3. Duration and Lengthening of Madd:

Teachers must explain that Big Madd must be lengthened to 4 seconds and Small Madd to 3 seconds.

*Pupils must use their fingers when doing Madd to achieve consistency and sufficient lengthening.*

Pupils are expected to lengthen Madds **consistently**. *This will require a lot of practice and monitoring by the teacher.*

## 4. Lengthening of Letters of Madd:

For example: *بَا بُوِي*

All letters of Madd are to be only stretched for the duration of one Alif – second; opening of a closed finger of vice versa. **There must be no additional lengthening.**

Note: The above includes Standing Fathah, Standing Kasrah and Upside down Dhammah.

**By the end of the year**, pupils should be able to recite:

- ✓ A minimum of a three-word sentence *accurately* - without word errors and / or overstretching of vowels. <sup>1</sup>  
*Higher Ability pupils must be set a target of four-word sentences.*
- ✓ In **one** breath – Pupils should not be taking a breath in the middle of the word.
- ✓ With correct pronunciation.
- ✓ Fluently – without hesitation.
- ✓ With CLST implementation.
- ✓ Applying the relevant Waqf rule.

**Note:** The end of year assessment criteria will take into consideration if a pupil has achieved the above.

<sup>1</sup> Some of the examples in ESTQ contain verses with more than three / four words. Teachers must “shorten” these verses by marking down Waqf after three / four words.

## Assessments:

Level 1 will have four *formal* assessments during the year. Each assessment will take place after each of the following concepts has been *completed*:

- 1) Upside Down Dhammah
- 2) Sukoon
- 3) Tashdeed & Madd
- 4) End of year – All concepts (including Waqf)

*The purpose of these periodical formal assessments will be to ensure that the learning objectives are being met. (See previous page).*

Each assessment will contain all concepts covered to date, ensuring that pupils will also be tested on revision items.

The teacher must email the headteacher well in advance to notify him of reaching the syllabus target (as highlighted above) and to arrange an assessment date.

## 2. Duas:

First revise the Duas from Reception as per the LTP.

The following new Duas need to be covered in Level 1:

	Name of Dua
1	Before Drinking Water
2	After Drinking Water
3	After Committing a Sin or Doing Something Wrong
4	When Making an Intention
5	When it Rains
6	After Eating
7	When One Forgets to Recite the Eating Dua
8	Upon Waking Up
9	After Drinking Milk
10	Upon Mention of the Prophet's Name
11	Kalimah Shahadah
12	Upon Sneezing
13	To Increase One's Knowledge

### Notes:

*Refer to the "Notes on Duas" in "My Prophet's Prayers". The guidance mentioned is important and teachers are to implement these guidelines.*

*Teachers must also refer and listen to the relevant webinars on My Prophet's Prayers, available on the Madrasah website.*

### 3. General Knowledge

The following can be taught through stories and motivation:

Firstly, revise the Reception class general knowledge syllabus. Thereafter:

1. To do Salaam upon **entering** and **leaving** the class / home etc.
2. Cleanliness – Method of going to toilet. To be explained in the first week and every so often.
3. Cleanliness – Informal Wudhu (Hands, face & feet)
4. To respect elders.
5. Name of Our Prophet (S.A.W).
6. When covering the first & second Kalimah, elaborate on aspects of Tawheed, awareness of Allah and the importance in Islam of Tawheed (oneness of Allah).

#### Notes on General Knowledge:

1. Each item in this list needs to be taught over the year (so that topics are evenly distributed). There must also be continuous revision.
2. Finish off all the items once, and then start again. This will reduce boredom.
3. If you make a handout on these topics. Please ensure you forward a copy of all handouts to the headteacher. This will help others in the future.

### 4. Our Religion is Islam

1. The above will be the only colouring / activity book for Level 1.
2. The book covers many different themes.
3. As the colouring is done, the teacher must explain briefly what the colouring refers to. In this way the colouring will not only act as a refresher / break, but also a learning tool
4. *This must not be done everyday.* Rather, it should be covered as a treat / refresher one or two times a week.

## Week Dates for L.T.P.

Week	Week Beginning	Notes
1	28.08.23	
2	04.09.23	
3	11.09.23	
4	18.09.23	
5	25.09.23	
6	02.10.23	
7	09.10.23	<b>Salah Focus – Entire Madrasah</b>
8	16.10.23	
9	30.10.23	Topic Test: Islamic Studies
10	06.11.23	
11	13.11.23	
12	20.11.23	
13	27.11.23	Workbook check: Islamic Studies
14	04.12.23	
15	11.12.23	
16	18.12.23	
17	08.01.24	<b>Mid-Year Written Assessments</b>
18	15.01.24	
19	22.01.24	
20	29.01.24	
21	05.02.24	
22	19.02.24	<b>Salah Focus – Entire Madrasah</b>
23	26.02.24	Workbook check: Islamic Studies
24	04.03.24	<b>Quran Competition</b>
25	Weekend 1 Ramadan	
26	Weekend 2 Ramadan	
27	Weekend 3 Ramadan	
28	01.04.24	
29	08.04.24	
30	15.04.24	Topic Test: Islamic Studies
31	22.04.24	
32	29.04.24	
33	06.05.24	
34	13.05.24	Workbook check: Islamic Studies
35	20.05.24	<b>Enrichment Week</b>
36	03.06.24	
37	10.06.24	
38	17.06.24	Exam Revision
39	24.06.24	Exam Revision
40	01.07.24	Exam Revision
41	08.07.24	<b>End of Year Written Assessments</b>
42	15.07.24	Trips / Prizes / Reports etc

## Long Term Plan – Level 1

Week	Easy Steps to the Quran Parts 3, 4 & 5	Duas	General Knowledge & Colouring Book
1	Complete revision of Arabic Alphabet;	Revision of all Reception Duas.  Before / After Drinking Water After Committing a Sin	<p><b>General Knowledge:</b> Refer to the General Knowledge section of the syllabus.</p> <p><b>Colouring from:</b> Our Religion is Islam (Once a week only)</p>
2	Revision of Fathah, Kasrah and Dhammah, Fathatayn, Kasratayn & Dhammatayn		
3			
4			
5	From: Easy Steps to the Quran – Parts 1, 2 & 3		
6			
7	<b>Easy Steps to the Quran – Part 3</b>	Making Intention	
8	Fathah-Alif. Eg حَاف		
9	Standing Fathah, Standing Kasrah & Upside down Dhammah <b>Assessment 1: After completion of Upside Down Dhammah</b>	Rain	
10		After Eating	
11			
12	<b>Easy Steps to the Quran – Part 4</b> Sukoon  <b>Assessment 2: After completion of Sukoon</b>	Forgetting to Read Eating Dua	
13			
14			
15			
16			
17			
18			
19	Tashdeed	Waking Up	
20		After Drinking Milk	
21			
22		Mention of Prophet's Name	
23			
24	Madd & Quran Verses <b>Assessment 3: After completion of Tashdeed &amp; Madd</b>	Kalimah Shahadah	
25			
26			
27	<b>Easy Steps to The Quran – Part 5</b> Waqf – 2 rules per week	Sneezing	
28			
29		Increase in Knowledge	
30			
31	Quran Verses & Exam preparation: Revision of Level 1 syllabus  <b>Assessment 4: End of Year – All concepts and Quran Verses</b>	<b>Exam preparation: Revision of all R &amp; L1 Duas.</b>	
32			
33		<b>Special focus on correct pronunciation and CLST recitation.</b>	
34			
35			
36			
37		Catch up week	
38			
39	EOY Examination		
40			
41	Trips / Prizes / Reports etc		
42			